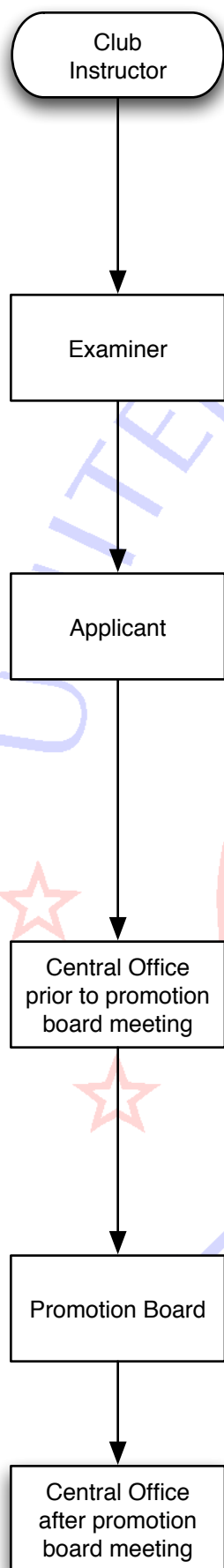


USJA Ju Jitsu Promotion Procedures



- 1) Maintains records on the applicant to verify history, time-in-grade and points. In the event of a discrepancy, The United States Judo Association's Office records will be considered official.
- 2) Prepares the applicant for examination.
- 3) Assists in examining the applicant and ensures the application is properly completed with signatures and supporting documentation.

- 1) Administers the examination in accordance with established procedures approved by the Jujitsu Rank Board of the United States Judo Association.
- 2) Ensures the application form is properly completed, with signatures and supporting documentation as to the candidate's history within the United States Judo Association,
- 3) In cases requiring more than one Master Examiner's signature, the examination will be conducted in presence of both or performed for each Master Examiner in different locations and verified by supporting documentation, such as Video or other visual documentation and witnesses to ensure that proper testing was actually performed..
4. In cases where it is not practical for the candidate and examiner to be together (such as candidates overseas or in remote areas), electronic means such as videotapes, DVD's, or CDs may be used to show techniques to the examiner(S).

- 1) The applicant shall sign the application to verify that he or she has met the requirements for the level he or she is testing for...
- 2) Maintains accurate and verified promotion point records and if required to by the Rank Board, submit documentation verifying such activity.
- 3) Remits the non-refundable \$25 fee.
- 4) Understands the responsibilities that come with promotion to a high Dan level.
- 5) The candidate is responsible to provide a passport type photograph of her or himself which shall accompany the completed forms sent to the United States Judo Association's Office. This assists the Promotion Board Members to place names with faces that they have possibly seen, but cannot remember. It is virtually impossible to know every applicant personally.
- 6) Studies and passes the requirements for promotion.

- 1) Verifies that examiners are current members recognized by the Jujitsu Board with valid and appropriate-level Examiner status, thereby eligible to examine Jujitsuka for promotion.
- 2) Verifies forms are properly completed.
- 3) Verifies eligibility through database and black belt file.
- 4) Verifies signatures.
- 5) Verifies forms are properly completed, with required supporting documentation.
- 6) Forwards applications to the Members of the Jujitsu Rank Board monthly.

- 1) Reviews applications for the adherence to standards approved by the Jujitsu Rank Board.
- 2) Conducts due diligence on applications, as required.
- 3) Votes via e-mail will be initiated by the Secretary with the approval of the Chairman
- 3) Approves or disapproves requested Promotions, as appropriate - providing reason for rejection if applicable.

- 1) Receives the approved Promotion decisions of the United States Jujitsu Promotion Board from the Board Secretary.
- 2) Processes the applications received from the Jujitsu Rank Board's Secretary and collect the promotion fees for approved promotions.